



New Hampshire Community Health Corps:

Serving youth and families affected by epilepsy



AmeriCorps Position Description: Youth and Families Services Coordinator

AmeriCorps is your moment to take the path less traveled, to break the status quo, to stop talking about the problem and be the solution.

Epilepsy Foundation New England helps people and families affected by epilepsy. Epilepsy is a neurological disorder that is characterized by electrical discharges in the brain that cause seizures. Epilepsy has many faces, from onset in early life to older adulthood, from people who are very disabled to very high functioning, and from seizure types that range from staring spells to convulsions. 1 in 26 people develop epilepsy in their lifetime. Young people with epilepsy are at high risk for poor socioemotional and health outcomes as they work to transition to adulthood with an often unpredictable disease that is poorly understood by society and may be isolating. YOU can make a difference in the healthy futures of children and youth.

AmeriCorps members with Epilepsy Foundation New England will serve 10.5 months in a full-time capacity. What they have in common is a desire to put their talents and ideas to use in the service of their communities

The Foundation's 14 AmeriCorps Youth and Families Services Coordinators will be instrumental in:

- Starting and Managing a Young Leaders Network to mentor and engage high school and college aged youth in community service, leadership, and advocacy as well as community building.
- Starting and Managing a Kids Connect Network to mentor and engage middle school aged youth in skill-building and community building.
- Facilitating parent support groups.
- Providing educational workshops to students and school personnel.
- Recruiting volunteers to serve with the Members to support these efforts.

Members will use the Foundation's curricula and program guides to implement these services and will receive high quality training and support for success.

AmeriCorps members will be leaders in laying a solid framework for youth and family services throughout NH. Members will be placed in pairs in host sites:

- Dartmouth Hitchcock Medical Center, Lebanon (2)
- Boys and Girls Club of North Country, Lisbon (1), paired with;
Adaptive Sports Partners of the North Country, Franconia (1)
- Zebra Crossings, Dover (2)
- The Laura Foundation for Epilepsy and Autism, Madison (2)
- Tbd site, Plymouth (2)
- Touchstone Farm, Temple (2)
- Boys and Girls Club, Concord (2)

Serve. Experience. Lead



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Epilepsy Foundation New England is staffed by 20 committed, highly qualified and caring people supported by a network of more than 300 volunteers. We welcome the opportunity to engage AmeriCorps members committed to youth and family empowerment in a dynamic nonprofit that is helping young people and families thrive.

Responsibilities:

Essential

- Deliver monthly Young Leaders Network meeting
- Outreach/mentoring to high school/college aged youth
- Deliver monthly Kids Connect meeting
- Outreach/mentoring to middle school youth
- Implement Parent Support Groups and connect with parents regularly
- Conduct outreach to schools and provide workshops to school personnel and students
- Recruit and engage volunteers to support these activities
- Support program evaluation activities and reporting

Marginal

- Maintain records for optimal operating effectiveness using Salesforce.
- Use social media for youth and volunteer engagement.

Qualifications:

Required

- Legal authorization to work in the United States
- 18 years of age or older
- Experience with or interest in volunteerism and community engagement
- Ability to balance service commitment with other family/work/school/community commitments in a sustainable way
- Strong communication skills
- Ability to attend to detail with accuracy while not losing sight of the bigger picture
- Strong time management, project management, and organizational skills
- Ability and desire to work in a fast-paced, entrepreneurial, team-oriented culture and deadline- sensitive environment
- Flexibility, grace under pressure, ability to make strong rational decisions, and a sense of humor

Preferred

- Demonstrable commitment to people with disabilities and/or epilepsy specifically
- Experience as a volunteer (in any capacity).

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Member Benefits: Living Allowance of up to \$13,992 (minus taxes/withholding), Health Coverage (individual coverage), Training, Choice of Education Award or End of Service Stipend. Car recommended (travel reimbursed at federal mileage reimbursement rate), Permits working at another job during off hours, Permits attendance at school during off hours. Educational Award from AmeriCorps when member completes 1,700 hours of service of approximately \$6,500.

Service Areas: Children/Youth, Community Outreach, Education

Skills: Leadership, Recruitment, General Skills, Team Work, Communications, Education, Public Speaking, Community Organization, Youth Development, Teaching, Mentoring
Member Benefits:

Term of Service:

Position Start Date: October 15, 2019

Position End Date: August 30, 2019

Service commitment will average 38-40 hours per week during the following days/times:

Generally, performed Monday through Friday, 9A to 5P, plus up to two half-

Saturdays/month and up to two evenings/month, scheduled with notice.

Application Instructions:

To apply, submit a cover letter and resume by September 23, 2019 to Kate Bailey, NH Field Service Manager at kbailey@epilepsynewengland.org; applications will be reviewed and assessed on a rolling basis and the position will be open until filled; therefore, we urge you to apply as soon as possible. In your cover letter, please be sure to explain your interest in the mission of Epilepsy Foundation New England, which region of NH you are interested in serving, and any experience you have working or volunteering with at-risk youth and/or people with disabilities. Questions, please call Kate at 603.303.1247.

Accepted members will be required to undergo a criminal offender and sexual offender background check.

Epilepsy Foundation New England will recruit and select persons in all positions to ensure a diverse and inclusive climate without regard to race, religion, sex, sexual orientation, age, veteran status, color, political affiliation, creed, national origin, marital status, or any other status as protected by federal, state, and local laws. Epilepsy Foundation New England welcomes applications from individuals with disabilities and will make reasonable accommodations for interviews and for service upon request.

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